

PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040

MEETING MINUTES
October 6, 2021

The monthly meeting of the Pontoon Beach Public Water District was called to order by Chairman Chris Hankins at 7:02 p.m.

Roll call as follows:

Present: William Arnold, Douglas Crites, Thomas Hansen, Chris Hankins, District Manager Terry Kreher.

Absent: Scott Smallie Dan Rinehart

Chairman Hankins asked if the board members received the minutes of September 1, 2021 emailed to them. All received. Motion to accept minutes made by William Arnold, second by Douglas Crites. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by Douglas Crites, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous

CORRESPONDANCE

None

OLD BUSINESS

None

NEW BUSINESS

District Manager Terry Kreher provided information to the board regarding switching to a new credit card system with Royal Banks. This system would have a set up fee of \$199 and purchase the new equipment. Just like the system currently in place the fee for use would be transferred to the customer. The payments received through this system would be deposited directly into the checking account with Royal Banks instead of going to the Illinois Funds account. William Arnold asked what the benefit would be for using Royal Banks. Terry Kreher stated that the money will make more if it is in Royal Banks, and it will eliminate the need for the bank account with Illinois Funds. Credit, debit and web checks through the customers bank account will be accepted forms of payment, whereas now we can only accept credit and debit. The information will be cloud based and more secure, and Royal Banks will take care of maintaining its security. Currently the water district is responsible for the security of the information for the e-pay system. The fees associated with Royal Banks is \$1.25 for a web check, and a 3% fee for credit and debit transactions, which is about 1% higher than the current e-pay fee.

Chairman Hankins asked the board if there were any questions. Doug Crites asked if the Mag Tek reader hooked up to software in the computer. Terry Kreher stated that yes it plugs in with a USB Port. Royal Banks recommends the Mag Tek reader versus the Verifone Desk Terminal.

Tom Hansen made a motion to switch over to the Royal Banks credit card system for a cost not to exceed \$500, second by Doug Crites.

DISTRICT MANAGER REPORT

District Manager Terry Kreher updated the board about the EPA inspection on September 30, 2021. Due to Covid the inspection was conducted outside in the garage area, and then he was taken to off-site locations concluding the inspection. Terry Kreher stated that everything went well. There are a few suggestions coming out on the print out, but these are new guidelines that are taking effect soon and to start getting ready for them.

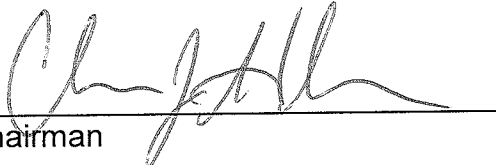
Chairman Hankins asked District Manager Terry Kreher what will happen to the money in the Illinois Funds account when the new credit card system is put in place. Terry Kreher stated that it will be transferred to Royal Banks and then the board can decide what the options for the money will be.

Chairman Hankins asked if Royal Banks is able to manage water district funds as a custodian. Terry Kreher suggested the representative from Royal Banks to come to the next meeting to answer questions. Chairman Hankins agreed this would be a good idea. Terry Kreher is going to get all of the funds into Royal Banks eliminating two other accounts so that there is only one account.

Chairman Hankins asked for any additional remarks or comments. There being none, a motion to adjourn was made by Douglas Crites, second by William Arnold. Ayes carried.

The next regular meeting will be November 3, 2021.


Secretary


Chairman