

**PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040**

**MEETING MINUTES
May 3, 2023**

The monthly meeting of the Pontoon Beach Public Water District was called to order by Chairman Chris Hankins at 7:00 p.m.

Roll call as follows:

Present: William Arnold, Douglas Crites, Chris Hankins, Thomas Hansen, Dan Rinehart, Scott Smallie, Lorri Tanksley, District Manager Terry Kreher

Absent:

Chairman Hankins asked if everyone received the minutes of the last meeting that were distributed through email. Motion to accept minutes made by William Arnold, second by Douglas Crites. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by Scott Smallie, second by William Arnold. Chairman Hankins called for a roll call vote. Unanimous.

CORRESPONDANCE

None

OLD BUSINESS

None

NEW BUSINESS

Ordinance 107 new rates. Due to Illinois American Water raising rates, Juneau evaluated current rates and determined that Pontoon Beach Public Water District should have a rate increase. Additionally there is a tampering clause in this ordinance stating that if a meter pit is accessed and Water District Property is damaged a \$50 fine will be imposed. A motion to approve Ordinance 107 made by Scott Smallie, second by Douglas Crites. Chairman Hankins called for a roll call vote. Unanimous.

Ordinance 108 the annual budget beginning July 1, 2023. The same amount was budgeted from last year for this year. A line item for training and conferences was added. A motion to approve the annual budget made by Scott Smallie, second by Douglas Crites. Chairman Hankins called for a roll call vote. Unanimous.

Chairman Hankins asked for nominations for chairman and co-chairman for the coming fiscal year. Nominations opened. Douglas Crites nominated Chris Hankins for chairman and William Arnold for

co-chairman, both stated they would accept the nomination. There being no other nominations. Nominations closed. Chris Hankins will be Chairman and William Arnold will be Co-Chairman by acclamation. A motion was made by Douglas Crites, second by Scott Smallie. Chairman Hankins called for a roll call vote. Unanimous.

A motion to go into executive session at 7:21pm to discuss personnel was made by Scott Smallie, second by Lorri Tanksley. Chairman Hankins asked for a roll call vote. Unanimous.

A motion to come out of executive session at 7:41 pm made by Douglas Crites, second by Scott Smallie. Chairman Hankins asked for a roll call vote. Unanimous.

Chairman Hankins asked for a motion approving a 8% raise for the employees. Motion made by Scott Smallie, second by Douglas Crites. Chairman Hankins called for a roll call vote. Unanimous.

DISTRICT MANAGER REPORT

District Manager Kreher updated the board that with the help of 120 Water the Illinois EPA April deadline for the lead and copper inventory has been submitted. There are roughly 700 service lines that are unknown. This is due to the EPA wanting to know what the service line is to within 3 feet of the foundation of the structure. The deadline to have the inventory finalized is April 15, 2024. District Manager Kreher and 120 Water will be formulating a plan to complete this.

District Manager Kreher made the board aware that there is a clause in the ordinance to impose a \$50 charge for water to be turned on or shut off. District Manager Kreher suggested doing this if a request comes in after business hours or on weekends. Scott Smallie recommended that this fee will be at the authority of District Manager Kreher.

District Manager Kreher updated the board regarding an onsite meeting with the company installing the tower for the new system. It will be a 90 ft. pole with an antenna on top of it.

Chairman Hankins asked for any additional remarks or comments. Douglas Crites suggested that next year the employees do a self evaluation. A motion to adjourn was made by Scott Smallie, second by Douglas Crites. Ayes carried.

The next regular meeting will be June 7, 2023.

Secretary

Chairman