

**PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040**

**MEETING MINUTES
March 6, 2024**

The monthly meeting of the Pontoon Beach Public Water District was called to order by Chairman Hankins at 7:00 p.m.

Roll call as follows:

Present: Chris Hankins Thomas Hansen, Dan Rinehart, Scott Smallie, Lorri Tanksley, District Manager Terry Kreher

Absent: William Arnold, Douglas Crites

Chairman Hankins asked if everyone received the minutes of the last meeting that were distributed through email. Motion to accept minutes made by Scott Smallie, second by Dan Rinehart. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by Scott Smallie, second by Dan Rinehart. Chairman Hankins called for a roll call vote. Unanimous.

CORRESPONDANCE

None

OLD BUSINESS

Landscaping proposal. District Manager Terry Kreher has made several attempts to contact Premiere Lawn Service regarding if they pay prevailing wage, and has not heard back from them. A bid from Professional Landscaping was also obtained, and they do pay prevailing wage. Motion to accept the bid from Professional Landscaping made by Scott Smallie, second by Thomas Hansen. Chairman Hankins called for a roll call vote. Unanimous.

NEW BUSINESS

Renewal of engineering agreement with Juneau and Associates. The agreement is the same as the previous year with a small cost increase. Motion to accept the engineering agreement made by Scott Smallie, second by Thomas Hansen. Chairman Hankins called for a roll call vote. Unanimous.

Fence proposal. The tower has been installed and there is an area that the coaxial cable exposed. In order to keep anyone from tampering with the cable, the fence that is behind the building can be extended to encompass the tower and protect the cable. Motion made by Scott Smallie for up to \$7000.00 for District Manager Kreher to obtain bids for a fence, and choosing the lowest bidder, second by Thomas Hansen. Chairman Hankins called for a roll call vote. Unanimous.

DISTRICT MANAGER REPORT

The State Comptrollers office sent a letter regarding an audit that was missed by the previous auditor. The current auditor is working on completing the audit. Chairman Hankins will call the Comptrollers office to discuss the matter.

Chairman Hankins asked for any additional remarks or comments. Hearing none, a motion to adjourn was made by Scott Smallie, second by Dan Rinehart Ayes carried.

The next regular meeting will be April 4, 2024.

Secretary

Chairman