

**PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040**

**MEETING MINUTES
January 8, 2025**

The monthly meeting of the Pontoon Beach Public Water District was called to order by Chairman Chris Hankins at 7:00 p.m.

Roll call as follows:

Present: William Arnold, Douglas Crites, Chris Hankins, Thomas Hansen, Scott Smallie, Lorri Tanksley, District Manager Terry Kreher

Absent: Dan Rinehart

Chairman Hankins asked if everyone received the minutes of the last meeting that were distributed through email. Motion to accept minutes made by Scott Smallie, second by William Arnold. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by William Arnold, second by Scott Smallie. Chairman Hankins called for a roll call vote. Unanimous.

CORRESPONDANCE

None

OLD BUSINESS

None

NEW BUSINESS

Rate study proposal. Pontoon Beach Public Water District is required to do a rate study every 3 to 5 years. Juneau and Associates will conduct the rate study. A motion to do the rate study made by Scott Smallie, second by Douglas Crites. Chairman Hankins called for a roll call vote. Unanimous.

IT. The office needs to have some IT upgrades done to support the new billing system, and update the office computers. District Manager Terry Kreher had a proposal from Utilitra for replacement of all three office computers, with a Microsoft 365 subscription, and a switch, etc. A motion to approve up to \$12,000 for the IT upgrade pending Scott Smallies investigation into whether the MER is acceptable. was made by Douglas Crites, second by Scott Smallie.

DISTRICT MANAGER REPORT

District Manager Kreher alerted the board that there was a break of a 1" service line that feeds the Laundromat on Pontoon Rd.

Chairman Hankins asked for any additional remarks or comments. Scott Smallie had a comment regarding a customer contacting him about some contractors breaking a yoke on the water meter. The customer was questioning the timeframe of the repair. Scott confirmed with District Manager Terry Kreher and communicated back to the customer the procedure for this. There being no other comments a motion to adjourn was made by Scott Smallie, second by Douglas Crites. Ayes carried.

The next regular meeting will be February 5, 2025.

Secretary

Chairman