

**PONTOON BEACH PUBLIC WATER DISTRICT
3959 PONTOON RD
PONTOON BEACH, IL 62040**

**MEETING MINUTES
August 2, 2023**

The monthly meeting of the Pontoon Beach Public Water District was called to order by Scott Smallie at 7:00 p.m.

Roll call as follows:

Present: Douglas Crites, Thomas Hansen, Dan Rinehart, Scott Smallie, District Manager Terry Kreher

Absent: William Arnold, Chris Hankins, Lorri Tanksley,

Scott Smallie asked if everyone received the minutes of the last meeting that were distributed through email. Motion to accept minutes made by Douglas Crites, second by Dan Rinehart. Ayes carried.

District Manager Terry Kreher presented the board with the list of bills and monthly credit card statement for review. Motion to approve bills as presented made by Douglas Crites, second by Thomas Hansen. Scott Smallie called for a roll call vote. Unanimous.

CORRESPONDANCE

None

OLD BUSINESS

None

NEW BUSINESS

District Manager Kreher is working with a company designing the post cards that are going to the customers that need to state what their water line is made of. District Manager Kreher suggested that the water district give an incentive to customers that fill out and return the card to the district within a specific time frame. There will be multiple ways for a customer to return the card to the office, mailing it back into the office, scanning the QR code that will be on the post card, logging into the website provided on the card, or by calling a phone number on the card. A motion to offer \$5 off of the water bill for every customer that turns in the survey to the office within 60 days of the post card mailing was made by Douglas Crites, second by Thomas Hansen. Scott Smallie called for a roll call vote. Unanimous.

DISTRICT MANAGER REPORT

District Manager Kreher Made the board aware that he is going to get some bids for landscaping for the office.

Douglas Crites asked about the progress on the tower for the new system. District Manager Kreher stated that it will probably be in December because they are waiting for a part needed to install it that is on back order. Finally, AT&T has to assign a static IP address for the tower, and an internet line solely for the tower will be needed.

Scott Smallie asked for any additional remarks or comments. A motion to adjourn was made by Douglas Crites, second by Thomas Hansen. Ayes carried.

The next regular meeting will be September 6, 2023.

Secretary

Chairman